

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, May 25, 2016
Café – 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:08PM, followed by the Pledge of Allegiance.

Present: Ron White, Lillian Tyree-Johnson, Kathleen McClelland, Jeff Mansfield; Robert Hauser, Assistant Superintendent of Finance & Facilities; Dr. Lois R. Favre, Superintendent; Michael Vigliotta, Counsel; Tammy A. Cavanaugh, District Clerk

Press: Christine Sampson, East Hampton Star

Guests: Aleta Parker

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated May 25, 2016.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 11, 2016 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 4-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 19, 2016 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 4-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 13, 2016 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 4-0

***7:15PM Doug DeGroot arrived**

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items

H) Communications

- 1) ES Liaison Connection Newsletter – May 2016 (folders)
- 2) ES BOCES Memo Re Administrative Budget Vote & Bd. Election Results (folders)

I) Board of Education Discussion Items

- 1) District Wellness Committee
- 2) Strategic Planning Committee

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|-----------------|---|
| (a) May 27 | National Honor Society & Day of Achievement |
| (b) May 29 | Marimba Band at the Mosaic Street Fair Show Mobile – Riverhead 1:30 |
| (c) May 30 | Memorial Day – District Closed |
| (d) May 30 | Concert Band Performance at the BH Fire Department Ceremony 9-10 |
| (e) May 31 | Spring Concert – Elementary School – 7PM |
| (f) June 1 | Spring Concert – Secondary School – 7PM |
| (g) June 2 | Suffolk County School Supt's Association Valedictorians Luncheon |
| (h) June 2 | Project Adventure Field Day for Secondary |
| (i) June 3 | Senior Class Trip |
| (j) June 8 | Field Day – Elementary (Rain date: June 10) |
| (k) June 14 | Flag Day |
| (l) June 14-22 | Regents Testing |
| (m) June 17 | Beach Day Field Trip |
| (n) June 22 | Board of Education Meeting 7PM |
| (o) June 20 -24 | Early Dismissal K-8 |
| (p) June 26 | Graduation Ceremony 4PM |
| (q) June 27 | Final Report Cards Mailed |

***7:20PM – Jennifer Vinski arrived**

III. REPORTS

A) Superintendent/Principal's Report

It is hard to believe it is Memorial Day coming up this weekend. We are certainly winding down to the end of the year.

Since our last meeting I attended the NYSCOSS Spring Leadership Conference, where I sit on the House of Delegates, and the Commissioner's advisory committee. – topics included opt outs, Academic Intervention Services, and the consideration of permitting us to use RTI instead of the immediate placement in AIS based on test scores, which we will get more guidance on.

The timeline of the ongoing standards review is with a goal of 2018/19; but they are not going to make the same mistakes, so they will take as long as they need. Many great questions posed by

Superintendents – and answers were promised to be forthcoming. There was a major hint that there will be some real changes in special education – so we await those decisions.

I have also completed all of the teachers' formal and most informal observations. (about 3 left to do this week). Teachers are handing in their evidence binders and portfolios as a part of the APPR process, so those will be reviewed.

We are working on establishing teaching teams for next year as well as determining the best use of space – we are extremely crowded particularly with the need for a whole classroom for a special class setting – but no doubt we will figure it out.

We hosted a 'bring your child to work' day that was very well received by staff, their children and our students.

We passed our budget – and truly thank the Bridgehampton community for that support.

We have welcomed a visiting student from Germany who is visiting classes through the end of classes for secondary – Vanessa Pfaffl .

The scholarship committee has been meeting as we get ready for graduation, and Mr. Miller and team have been fast at work planning our Day of Achievement, which is planned for this Friday beginning with the National Honor Society Induction.

Field days, and team building days are worked in as we wind down the school year.

Our 'go home early' drill will take place on Friday – with all students and staff being dismissed at 2PM.

Next week we will enjoy our final concerts of the school year, and then buckle down for end of the year testing, celebrations, and finally graduation.

A) School Business Administrator Report

Finance

- NY Class Municipal Investment Cooperative - see agenda page 3/#8
- 16/17 Budget successfully approved by "Super Majority" by 67% (240 voters)
- Bond Anticipation Note (BAN) process starts July 1 with receipt of BAN proceeds by August 31.
- By October 31 (5 months) Town of Southampton will advise us of the final assessment roll which will set the actual school tax rate.
 - Mid December the Town will send out the actual tax bills.
 - Late December Town starts to remit school tax payments.

Facilities

- Replaced ball field back stop.
- Carpenter working on Wall of Fame
- New classroom furniture being delivered.
- Friday, July 1 tentative start to main building masonry sealer applied.

B) NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Dr. Dianne B. Youngblood in the amount of \$2,000.00 for the 2016 Dr. Dianne B. Youngblood Scholarship Fund.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of \$500.00 from The Wellness Foundation courtesy of the Bridgehampton National Bank for the purchase of equipment for the Culinary Arts Class.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts a check in the amount of \$25.00 earned from our participation in the Target Take Charge of Education program.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CSEA 2016 Summer Hours as per the Memorandum of Agreement and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

*Consent Agenda, New Business Items 5-8

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Mickey's LawnScapes, Inc. for landscaping and lawn maintenance services for the 2016-2017 school year, at the contract amount of \$28,000.00, with an hourly rate of \$50.00 for additional landscaping services and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Richard Schuler for carpentry services for the 2016-2017 school year, at the standard hourly rate of \$50.00 and emergency services hourly rate of \$75.00 from and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Harold McMahon, Inc. for plumbing services for the 2016-2017 school year at the standard hourly rate of \$125.00 and emergency services hourly rate of \$65.00 and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

8) WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

The Superintendent is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of the Bridgehampton Union Free School District.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

C) SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

***Consent Agenda, Financial Matters A1-A22**

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Southampton UFSD for 8 students residing in the Bridgehampton school district and attending Our Lady of the Hamptons RC School in the Southampton UFSD for the 2015-16 school year at a total cost of \$9,157.30.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for 8 students residing in the Bridgehampton school district and attending McGann-Mercy High School or St. Isidore School in the Riverhead CSD for the 2015-16 school year at a total cost of \$5,485.58.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes payment of bus transportation to and from the airport for the Senior Class Trip to Orlando, Florida departing Islip MacArthur Airport on Friday, June 3, 2016 and returning on Monday, June 6, 2016.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund A with 49 Claims in the amount of \$292,940.99.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund C with 13 Claims in the amount of \$6,602.56.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund F with 1 Claim in the amount of \$56.95.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund T with 13 Claims in the amount of \$98,448.19.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund A with 12 Claims in the amount of \$7,979.42.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 9 Claims in the amount of \$1,103.30.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund F with 2 Claims in the amount of \$455.50.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund H with 1 Claim in the amount of \$22,982.17.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 18 Claims in the amount of \$108,098.41.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #29 Fund A with 55 Claims in the amount of \$170,970.40.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund C with 10 Claims in the amount of \$2,397.00.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund F with 3 Claims in the amount of \$2,892.98.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund H with 1 Claim in the amount of \$31,750.00.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund T with 12 Claims in the amount of \$97,236.45.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for April 30, 2016.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated March 31, 2016.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated April 30, 2016.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/15 – 4/30/16.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/15 – 4/30/16.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Helen Chisholm as a Teacher Aide Substitute for the 2015-2016 school year at the daily rate of \$100.00.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher for summer hours, not to exceed 20 days, at the daily rate of \$385.08 from June 27 - 30; and \$400.345 from July 1 through August 30, 2016.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves Heather Meringola as a Home Instructor for the 2015-2016 school year, effective May 18, 2016 at the home instructor rate per the BTA contract.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves a Robotics Stipend in the amount of \$2,670.00 to be divided equally between Judiann Carmack-Fayyaz and Ken Giosi for the 2015-2016 school year.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves a PBIS Stipend in the amount of \$1,000.00 to be divided equally between Jeff Neubauer and Patrick Aiello for the 2015-2016 school year.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10394, #10231 and #10395 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Pre-school Special Education for Students #10296 and #10297 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

D) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Jennifer Schwab on behalf of the Bridgehampton Elementary Student Council and Bridgehampton PTO for use of the Gymnasium for a “Zumba Night” on Friday, June 3, 2016 from 4:30 until 6:30pm.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Jessica Rodgers for use of the Gymnasium for “Huga Tuga Live! Pep Rally for Reading” on Tuesday, June 21, 2016 from 10:00am until 11:00am.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request submitted by the Environmental Club for the use of the Greenhouse, Middle School Kitchen, basketball court and all fields on Friday, June 10, 2016 for the End of Year BBQ from 3:00pm until 7:30pm.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- E) **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- D) **ADJOURN at 7:40PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

*8:00PM – Lillian Tyree-Johnson had to leave.

- E) **MOTION TO RETURN** to Regular Session: 8:42 PM

Motion: J. Vinski Second: D. DeGroot Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the commencement of legal proceedings against the Riverhead CSD in connection with reimbursement for special education services.

Motion: J. Vinski Second: J. Mansfield Vote: 5-0

F) **MOTION TO ADJOURN 8:43 PM**

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tammy A. Cavanaugh". The signature is written in a cursive style with a large, stylized initial 'T'.

Tammy A. Cavanaugh
District Clerk